



**CENTER FOR LOCAL  
GOVERNMENT TECHNOLOGY**

College of Engineering, Architecture and Technology

**Assessor Training and Accreditation Program**

824 N Country Club Rd, Stillwater, OK, 74075

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**RE:**            **Class and Hotel Details**

**CLASS:**       **Landmark Mapping Basics**

**LOCATION:** OSU - CLGT; 824 N Country Club Rd, Stillwater, OK, 74075

**MAP:**            [CLGT](#)

**CLASS TIME:**

There will be 4 days of instruction, the first, second and third day will begin at 8:30 a.m. and end at 4:30 p.m., and the last day will begin at 8:30 a.m. and end at 12 noon.

**HOTEL INFORMATION:**

We have not set aside a block of rooms for this class; however, we highly recommend the Hampton Inn and Suites, 615 South Country Club Road, Stillwater, OK, 74074. Make sure to ask for the prevailing government/state rate when making a reservation, if tax-exempt, you must provide the hotel a copy of your tax-exempt letter. If paying with a Purchase Order you must provide it to the hotel. Upon check-in you will be required to give a major credit card number to guarantee your reservation. A card will be required to secure the reservation and to cover any incidental charges occurred during your stay, please ask for the Sales Office if you have questions about the charges authorized to your card during your stay.

**[Hotel Website Link](#)**

If you plan to enroll in this class, we will see you for Landmark Mapping Training!

Sincerely,

***Gary Snyder***

Director